SAMPLE BIBLIOGRAPHY LIST IN CHICAGO STYLE

Bibliography

(extra space here)

"Culture of Scotland." *Countries and Their Cultures* Advameg, Inc., 2013, http://www.everyculture.com/Sa-Th/Scotland.html.

Huntley, Dana. "Britain's History in a New National Museum." *British Heritage,* 29.2: 12-15. History Reference Center, 2008, http://web.ebscohost.com

Levy, Patricia and Stephen H. Rather. *Scotland* New York: Marshall Cavendish, 2007.

Mather, A. S. "Scotland." *World Book Encyclopedia* Chicago: World Book, Inc., 2009.

Pounds, Norman J.G. "Scotland". *Grolier Multimedia Encyclopedia* Grolier Online, 2013, http://go.grolier.com.

Stoddart, Patrick, et al. "Scottish Nationalism Before 1890: A Cultural Framework." *International Social Science Review,* Fall-Winter 2009: 25-30, accessed 22 March 2013, http://find.galegroup.com/gtx..

FORMAT TIPS – ask your teacher which format to use

- There are two methods for Chicago style, the first is **Footnote and Endnotes**, the Endnotes are in the numerical order of the Footnotes. Most word processors have a Footnote feature. Endnotes appear before the Bibliography.
- Even if you use the same citation 3 times, each occurrence receives its own footnote.
- (City: Publisher, date) are in parenthesis when in Footnotes, but not in Bibliography.

The second method is Bibliography and (Author Date) embedded citation, very similar to MLA

- **Bibliography** is always on a separate page, there are 3 spaces between the title and the citations.
- Include the publication date, or the date the website was last updated, (date accessed only if you cannot find update, and have asked a librarian to help you find it).
- Include date accessed for electronic journals and magazines, following the page numbers.
- Include the website URL.
- The title Bibliography should the same size font as the list. Do not underline it or type it in bold.
- Double-space consistently, check page setup for spacing before and after paragraph, set it to zero.
- Put the list in **alphabetical order** according to the author's last name.
- **If there is no author**, alphabetize by the title, using the first word that is not "a", "an" or "the".
- If there are two authors, the first author's name is inverted, but the second author's name is not. i.e. Smith, James and Susan Hall
- If there are more than ten authors, use the first name only, then "et al."
- **If a citation is longer than one line, indent** every line after the first line of an entry by 5 spaces. Use the "Hanging indent" function. Highlight your entire list. Then under Paragraph, select Line Spacing, then Line Spacing Options. Under Special, select Hanging, and then click OK.
- **Italicize the title** of each source. Put quotation marks around the title of an article or section contained within a larger work i.e. an encyclopedia article "Greece." *World Book Encyclopedia.*